Planning & Zoning
Application
Pre-Application
Subdivision Conference

Submitted Date_____

Fee: ***$0.00***

Planning & Zoning Department
1700 N. 4th Ave. W.
Newton, IA 50208-1926
641-792-6622 FAX 641-792-0670
www.newtongov.org

Article 3 of the Newton Subdivision Ordinance requires the owner, developer or appointed agent wishing to subdivide a parcel of land to submit a pre-application and one (1) copy of a development concept plan. A conference will be arranged by the City Planner within seven (7) days after the submission of the request and accompanying information. The purpose of a conference is to acquaint City staff with the proposed subdivision and provide the applicant with the City's objectives, procedures and requirements and to identify any potential challenges in the proposal.

Please complete the following information: **(print or type)**

Name of Applicant	Mailing Address	Daytime Telephone

Interest in property: ☐ Owner ☐ Agent ☐ Other (explain):_____

_____

Name of Owner (if different)	Mailing Address	Daytime Telephone

- Type of action: ☐ preliminary plat ☐ minor plat ☐ final plat ☐ site plan ☐ plat-of-survey
- Street Address or Common Description: _____
- Name of proposed subdivision: _____
- Legal Description: _____
- Existing use of property: _____
- Zoning of property: _____ • A change in zone ☐ is ☐ is not anticipated.
- Size of parcel ☐ sq. ft. ☐ Acres:_____ • Proposed total number of lots:_____
- Requested Date of Pre-Application Conference:_____ Time:_____ ☐ am ☐ pm

_____ _____
Signature of Applicant Date