

GET TO KNOW *Newton*

Note: For Rental availability prior to April 1st and after October 31st, please call the Newton Parks Office at 641-792-1470. The availability of restrooms and water is dependent on weather conditions.

Guidelines and Agreement for Shelter House Reservation

1. All reservations are nonrefundable.
2. Renters will be responsible for all damages occurring during their reserved time.
3. No parking or driving is allowed on the grass for any reason.
4. You must clean and lock the shelter house prior to leaving the facility.
5. **Keys for the shelter house must be picked up at the Park Office located at the Newton Arboretum, one business day prior to the reservation. The key must then be returned on the first business day following the rental or it can be put in the drop box located around the corner to the right of the park office front door.**
6. If key is not returned by the first business day, you may be charged for additional rental time. If you lose the key, you will be charged the cost to change or re-key the locks.

**The park office is closed on weekends and observes national holidays, so please verify park office hours for key pick up.

To complete this reservation, please read the following statement electronically sign and pay fee: The renter agrees to assume all responsibility and liability for any and all damages or injuries to persons rising out of, resulting from, or in any manner connected with the use of city facilities, and agrees to indemnify and hold harmless the City of Newton and its agents and employees from all such claims including liable and legal fees and disbursements paid or incurred to enforce the provisions of this document.