

Newton Public Library, Regular Board Meeting
Thursday January 27th, 4p.m. 2022

4:01 President Baker called the January Board Meeting to Order.

Board Members Present: Rita Baker, Juana McConnell, Darcy Soule, Noreen Otto, Terry Townsend (Via phone).

Also Present: Library Director Nicole Terry

Agenda Approval: Moved by Soule, seconded by Otto and passed to approve the agenda.

Minutes Approval: Moved by Otto, seconded by McConnell passed to approve the minutes of the December 9th board meeting.

Public comments/Concerns: None

Approval of Bills: January first run of bills in the amount of \$13,588.00 Moved to approve by Baker, seconded by McConnell motion passed. January second run of bills in the amount of \$6,736.76 Moved to approve by Baker, seconded by Soule motion passed.

Library Financial Report: Collections is the last one.

Long Range Plan: Review of January expenditures. Ok.

Library Director Report: Winter hours are going well. Contract with Unique has been terminated. Employee reviews are being conducted. The Library hosted a Fairytale themed escape room.

Old Business: None

New Business:

- a. Chapters 3&4 of Trustee Manual Review: Chapter 3 was about the five primary responsibilities of the board. Chapter 4 was about the hiring of a Library director.
- b. ADA Checklist Approval-Accreditation Paperwork: Moved by Otto to place an ADA sign by the bathrooms, seconded by Soule motion passed.
- c. Floating Holidays: Soule moved to follow the Mayor's proclamation for days closed and use the first floating holiday the first part of the year and the second floating holiday the second part of the year, seconded by Baker motion passed.
- d. Board Meeting Schedule for FY23: Changed the Thursday December 22nd board meeting to Thursday December 15th.
- e. Building Project-Studio Melee: 3 project descriptions were given. 1. Roof replacement. 2. North window replacement and south entry re-configuration. 3. Site & building signage. Moved by Otto to see what grants will match for a new roof to the Diehl estate and then approach The Foundation to start the beginning process, seconded by Soule

motion passed. Moved by Baker to pursue signage with the cap of \$20,000, seconded by Otto motion passed.

Agenda Items for next Library Board Meeting: Thursday February 24th, 4p.m, Meeting room: Roof update standing on agenda moving forward.

Moved to adjourn by Otto, seconded by McConnell motion passed.

Meeting adjourned at 4:44p.m.

Respectfully Submitted,
Juana McConnell, Secretary