

NEWTON PUBLIC LIBRARY
REGULAR MONTHLY BOARD MEETING
THURSDAY, MAY 27TH 4PM

4:01 President McConnell called the May Library Board Meeting to order.

Board Members Present: Rita Baker, Juana McConnell, Darcy Soule and Terry Townsend.

Also Present: Library Director Nicole Terry and Council Liaison Mark Hallam.

Agenda Approval: Moved by Townsend, seconded by Baker and passed to approve the Agenda.

Minutes Approval: Moved by Baker, seconded by Soule and passed to approve the Minutes of the April 22nd Board Meeting.

Public Comments/Concerns: None

Approval of Bills: Moved by Baker, seconded by McConnell to approve payment of the bills in the amount of \$49,922.29. Motion passed.

Library Financial Report: Nicole discussed the Library budget performance.

Long Range Plan: Nicole is working on making the evaluation process more user friendly for the board members. Will review when we have a full board. Other items on track.

Library Directors Report: No bids were received for the flat roof project. We will try again in the spring.

Library staff continues to inventory the library's collection. Due to our cleaning software being down library staff learned a number of patrons were not abiding by our internet policy. One patron was banned from using our computers in the future and several others were warned of breaking the policy. Since users must click through the policy every time they use an internet workstation in order to gain access to the Internet, they know what our policy is. We have recently installed Deep Freeze, a cleaning software which is working well. Phyllis and Becca presented to the City Council on May 17th about our upcoming Summer Reading Program. Both staff did a wonderful job. The tree stumps will be ground out within the next couple of weeks.

Newton Public Library Foundation Report: Our annual meeting is scheduled for Thursday, July 15 at 9:30AM. The Foundation has approved funding for movie gift tickets for the adult summer reading program as well as funding for some youth programs.

Old Business

a. Re-Opening plans - the board discussed going back to normal meeting room scheduling. Moved to approve by Soule, seconded by Townsend. The motion was approved.

New Business

a. Board At-Large Seat Applications & Appointment - the board reviewed the applications and agreed to accept Noreen Otto for the position. Baker moved approval: Soule seconded and the motion was approved. Rita Baker will notify Noreen of the Board's decision and also let her know that it requires the approval of the City Council. Nicole will contact the other applicant and advise her of the Board's decision.

b. Library Board Representative for Foundation Board - Darcy Soule agreed to represent the Library Board on the Foundation Board.

c. Fire Sprinkler System - We received two proposals for the fire protection system: the proposal from Ahern covered all items with the exception of the ceiling tile replacement so we will get an estimate for that work. The second quote had many exclusions and will not be considered. The Board also discussed moving the project to 2024 on the CIP.

d. Nicole reviewed the status of her 2021 Goals and her 2022 Goals

Adjourn - moved by Baker; seconded by Townsend and passed to adjourn at 4:45PM.

Respectfully Submitted

Terry Townsend, Secretary

Commented [1]: