

NEWTON PUBLIC LIBRARY
REGULAR MONTHLY BOARD MEETING
THURSDAY, JUNE 24TH, 4PM

4:01 President McConnell called the June Library Board Meeting to order.

Board Members Present: Rita Baker, Juana McConnell, Darcy Soule, Noreen Otto and Terry Townsend.

Also Present: Library Director Nicole Terry, Council Liaison Mark Hallam and joining the meeting later, City Administrator Matt Muckler.

Agenda Approval: Moved by Baker, seconded by Townsend and passed to approve the Agenda.

Minutes Approval: Moved by Soule, seconded by Baker and passed to approve the Minutes of the May 27th Board Meeting.

Approval of Bills: Moved by Baker, seconded by Soule to approve payment of the bills in the amount of \$2426.92. Motion passed.

Library Financial Report: Nicole discussed the Library budget performance.

Long Range Plan: On schedule.

Directors Report: The Library returned to their full pre-COVID schedule as of June 1st. The Library was without internet service between June 3rd and June 16th due to DMACC's cyberattack. Staff transferred to paper logs to allow patrons to continue checking out items but this caused a backlog in our returns. Chief Wellik loaned us the EOC hotspot which allowed essential library services to resume. Many thanks go out to DMACC for fixing the issue quickly, to the Fire Chief for lending us the hotspot and to our patrons for showing immense patience. The Summer Reading Program kicked off with a bang- on June 14th 80 attendees enjoyed a magic show and on June 17th 242 attendees enjoyed the Iowa State Insect Zoo. The Library received a grant from the State Library which will be used for Story Walk, a new literacy station for the Children's Library and our teen digital collection.

Public Comments/Concerns: City Administrator Matt Muckler discussed the FY22 budget and also stated that he thought we would have a flat budget for FY23.

Newton Public Library Foundation Report: Discussed funding for several library programs.

Old Business: None

New Business:

a. Internet policy-the Board reviewed a letter from a patron who had recently been banned from using the internet due to improper use. Based on the circumstances, the Board decided to ban the patron for a year at which time he could submit another written request. Motion to approve by Townsend; seconded by Soule. The motion was approved.

b. Volunteer Application & Waiver forms were reviewed. Motion to approve by Baker; seconded by Townsend. The motion was approved.

c. Strategic Plan Update: Nicole discussed some potential teen activities and that she is working on tabulating the online survey results.

d. Limited Edition Library Cards: Nicole discussed the Baby Yoda library card fundraiser for the Friends

e. Director evaluation forms were distributed and they are to be submitted electronically to Noreen by July 12th.

Agenda Items for Next Meeting: Thursday, July 22nd, 4PM

a. Closed Session- Director Evaluation

b. Meeting time for Board meetings

c. FY22 Budget

d. Lambs Grove 28E Agreement

e. Board officer appointments

Adjourn: Moved by Townsend; seconded by Soule and passed to adjourn at 4:58PM.

Respectfully Submitted

Terry Townsend, Secretary