

Newton Public Library

Regular Monthly Board Meeting

Thursday August 26TH, 4 p.m.

4:02 President Baker called the August Library Board Meeting to order.

Board Members Present: Rita Baker, Juana McConnell, Darcy Soule, Terry Townsend, Noreen Otto.

Also Present: Library Director Nicole Terry, Council Liaison Mark Hallam.

Agenda Approval: Moved by Townsend, seconded by Otto and passed to approve the agenda.

Minutes Approval: Moved by Soule, seconded by Townsend passed to approve the minutes of the July 22nd board meeting.

Public Comments/Concerns: None

Approval of Bills: Moved by Townsend, seconded by McConnell to approve payment of the bills in the amount of \$19,181.80. Motion passed.

Library Financial Report: Going normal.

Long-Range Plan: On track.

Library Director Report: Programs will be moving to zoom due to COVID. Staff is doing more cleaning. Interviews were conducted and have 2 new hires, Abby Lockhart and Bethany Hovda. New signage was placed on all the endcaps in the library to better direct patrons. 30 Adventure Passes used in July!

Newton Public Library Foundation: No report.

Old Business: Lambs Grove 28E needs signed.

New Business:

- a. Library Hiring, library assistant needed hiring open through August 9th.
- b. Library Board Bylaws were reviewed and approved as is moved by Otto, seconded by Townsend, approved by all.
- c. Meeting time for board meetings will continue to be at 4:00 p.m. on the 4th Thursday of the month with the exception of a few dates that fall near holidays.
- d. October board meeting will be October 14th, November board meeting will be November 18th and December board meeting will be December 9th
- e. Iowa Library Association in DSM October 6th-8th, the library will be closed Oct. 7th and 8th and most of the staff will plan to attend, they will carpool to save money. If it goes to virtual they will ask for reimbursement.
- f. Pitney Bowes Lease Agreement went from \$105 a quarter to \$165 a quarter.
- g. Bridges 2022 Library Agreement was approved in June and should be the same amount as last year.
- h. Library Capital Improvement Plan Edits will move out to a later date. Old price was \$250,000 now up to \$400,000 move to FY25
- i. Library Holiday & Staff training closing dates for 2022, moved by Townsend, seconded by Otto, approved by all.
- j. September Library card sign-up month-Free replacement cards approval, we do this every year for the blue cards only.

Agenda Items for the September 23rd board meeting in the meeting room @ 4:00PM: No agenda adds.

Motion to adjourn by Soule, seconded by McConnell, motion approved.

Meeting adjourned at 4:45PM.

Respectfully Submitted,

Juana McConnell, Secretary

