



Residential Block Party Street Closing Application

(Circle one)

Application Date: _____ Fee: **\$25.00** / **\$50.00** (less than 10 days in advance)

Name of Contact Person: _____

Address of Contact Person: _____

(Circle preferred phone)

Contact Phone #: _____ Cell Phone: _____

(Circle preferred email)

Personal Email: _____ Work Email: _____

Date of Street Closing: _____

Time of Closing: From: _____ AM/PM To: _____ AM/PM

Street(s) to Block off: _____

Intersections: _____ & _____

Barricade(s) request - I/we wish to use:

- City of Newton – Public Works Department barricades (if available)
- Private Company (list name): _____
- Other (please explain): _____

Will the block party involve entertainment/music? Yes _____ No _____

IF Yes, please describe: (i.e. inflatables, amplified music, tents, etc.) Amplified sound will require a noise permit.

Signatures of all property owners within the blocked off portion of the street are required. **Seventy-five (75%) percent of property owners must approve of street closure for approval.** Use City of Newton Neighboring Resident Consent Form.

The City of Newton reserves the right to deny closure of any and all streets.

Violation of terms or condition of permit may terminate the requested event without notice and may cancel future events.

Applicant agrees to defend and hold City of Newton harmless from any and all claims by third parties and all invitees, patrons, employees, agents, assignees to subcontractors of Applicant arising out of any act or failure to act by Applicant or any invitee, patron, employees, agent, assignee or subcontractor of Applicant.

Applicant Signature: _____ Date: _____

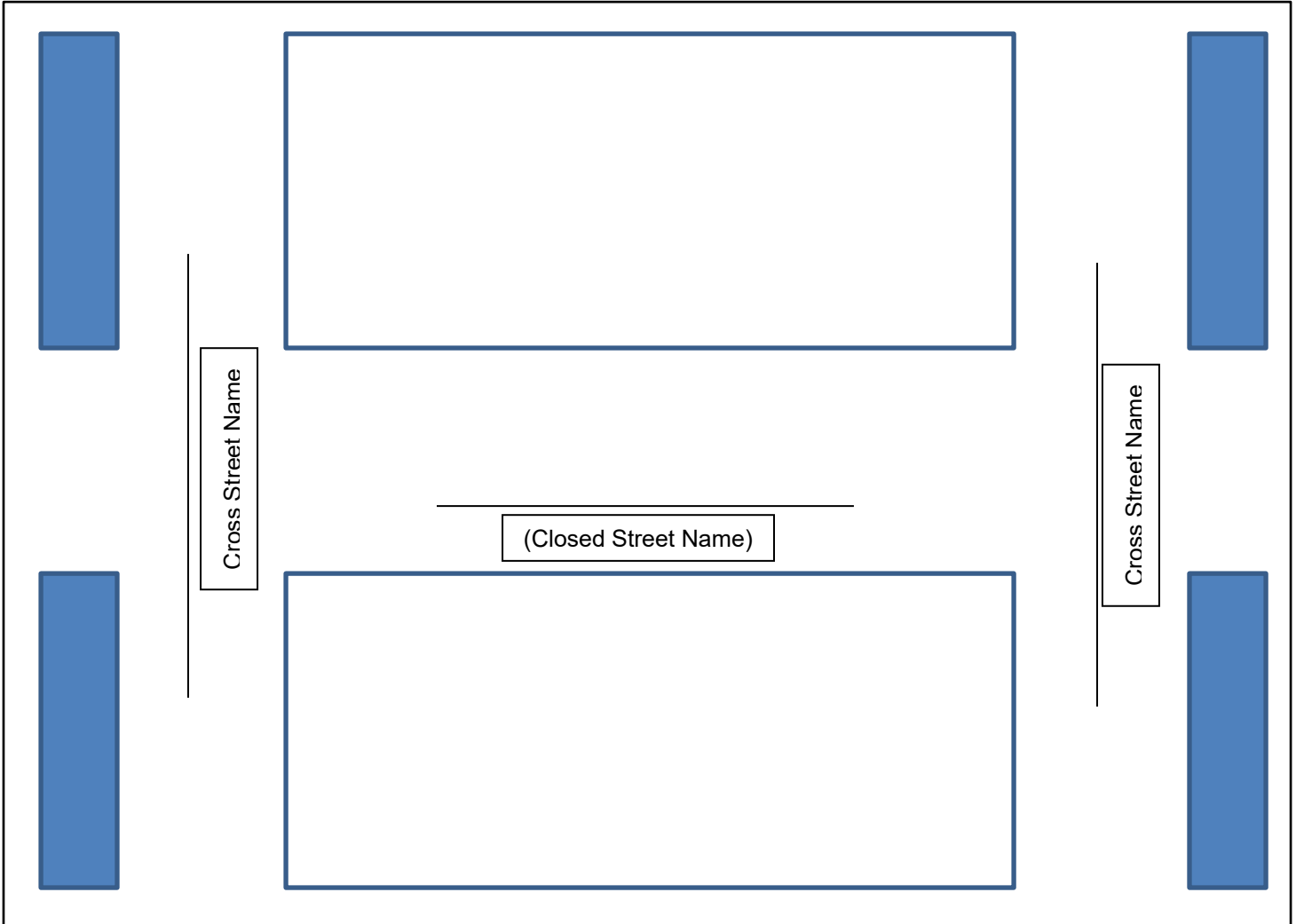
City Administrator's Approval: _____ Date: _____

I have read and agree to follow the Residential Block Party Street Closing Policy (attached to this application). _____ (initial)

(For Office Use) Notification sent: Police Fire Public Works

Attach Map of the Area: Please print out and attach an aerial/online map of the street closure area (you may use Google Maps, Beacon, or similar site) and mark directly on the map where the barricades will be located. Include the map with your application. An aerial view is preferred. If you are unable to print an aerial view, please use the diagram below to indicate your street and barricade locations.

Map of the Area:



— — — Barricade Location

Instructions for the Newton Resident Consent Form

1. All properties that are inside the closed area shall be represented on the Newton Resident Consent Form. The City of Newton may confirm consent of any or all respondents.
2. All contact information is required for each resident for verification purposes.
3. Properties that are listed for sale shall be signed off by the owner or listing agent.
4. Unknown property owners can be researched at:
<https://beacon.schneidercorp.com/Application.aspx?AppID=325&LayerID=3398&PageTypeID=2&PageID=2260>



Residential Block Party Street Closing Policy

Original: 8/20/19 • Updated: 9/26/22

This policy is designed to provide consistency for street closures for Residential Block Parties and Special Events closures.

Residential Block Party Requirements

Definition: *An event open to a specific/defined residential neighborhood or area, where no admission fee is charged for attendance, alcoholic beverages are not sold, where a street is not closed for more than eight (8) hours, and where the use of porta-potties are not necessary.*

In recognition that block parties build relationships with neighbors, provide social interaction among residents, generally affect only those residents within the immediate area of the street closure and can help strengthen a neighborhood; and that block parties are generally less complex than special events open to the community at large, the City has developed this policy particular to block parties and similar events.

Block Parties which require the closing of a street within the City of Newton require City approval for the event. This policy should be used for residential neighborhood block parties, street closures related to schools for events such as bicycle rodeos or school carnivals, or similar type events.

Guidelines:

1. No high priority or truck delivery routes will be approved for closure (see map) and are not subject to closing. Side streets or cul-de-sacs are recommended. Residents who live on a high priority route may consider using alternative side streets if applicable or consider the use of one of the City parks. A current map of streets considered to be primary access routes is also available on the City website at <https://www.newtongov.org/979/View-Current-Street-Closures>
2. Closing of a street for a block party should be done at times and in such a manner as to minimize any adverse impact upon any of the street's residents. The timeframe for the street closure shall be between 10:00 a.m. and 11:00 p.m. No closure shall last more than eight (8) hours.
3. A **minimum of 75%** of persons living in the area affected by the block party street closing must be in agreement with having the street blocked. The applicant(s) for the event shall provide a list of signatures and addresses to accompany the application.
4. The City of Newton will provide street barricades when available. Applicant(s) must pick up the barricades at the Public Works Department, 1700 N 4th Ave W, and return to the same location between the hours of 7:00 a.m. and 3:00 p.m., Monday through Friday. Barricades must be picked up the business day before the block party and returned within one (1) business day after the block party. Prior to the party date, the applicant(s) will be contacted by the City of Newton Administration Office with details and instructions for retrieving the barricades from the Public Works Department.

In the event the City of Newton does not have barricades available, private barricade companies can be found in the local phone directory. The applicant(s) requesting the street closure is/are responsible and will be liable for all damaged or lost barricades. **The fee for damaged or lost barricades may cost up to \$300.00 or more per barricade.**

Barricades shall meet the standards of the Manual of Uniform Traffic Control Devices (MUTCD). Vehicles, lawn furniture, saw horses, barbeques, trash cans or similar items cannot be used as barricades.

Barricades must allow access for emergency police, fire, and ambulance vehicles and equipment. Fire Department vehicles need an eighteen-foot wide, unobstructed path in the center of the street, the entire length of the party.

5. **Keep all fire hydrants clear, undecorated, and unobstructed.**

(Guidelines continue on next page.)

(Guidelines continued from previous page.)

6. Keep large displays, tents, and amusements/rides confined to the parking lanes of the street or place them off the street in driveways. The use of large tents may require a separate permit.
7. Any music or noise shall be kept to an acceptable level in accordance with Chapter 93 "Noise Control" or Code of Ordinances. A noise control permit application must be approved by the Police Chief. Permits granted under this application allow for a provision up to an additional 5dB(A) & (C) of the ordinance. A violation of any provision of the noise control ordinance, disorderly conduct, or disturbing the public quiet may be enforced as a municipal infraction or simple misdemeanor with civil or criminal penalties being applicable. Founded violations may be considered a breach of the road closure agreement and may result in the termination of the block party.
8. The use of fireworks is not allowed on the public right of way per Iowa Code and is only allowed on private property during prescribed times approved by City Council as defined in Chapter 135 "Fireworks" of the Code of Ordinances. A violation of any provision of Chapter 135 "Fireworks" may be enforced as a municipal infraction or simple misdemeanor with civil or criminal penalties being applicable. Founded violations may be considered a breach of the road closure agreement and may result in the termination of the block party.
9. All beer and liquor shall be consumed on private property and shall not be consumed in the public right-of-way. Beer or liquor cannot be sold or dispensed by ticket, by paid admission, or by contribution unless a permit has been issued by the Iowa Alcohol Beverage Division and City of Newton.
10. No sales of food or beverages are permitted at a block party.
11. City blocks may be closed for block parties no more than two (2) times per year.
12. Each block party closing shall close only one (1) block. At no time shall contiguous blocks be closed. Events including multiple block parties are not permitted. Closing intersections is not permitted. A closure that would restrict or otherwise hinder access to a City park is not permitted. The Community Services Department will be consulted on proposed closures when adjacent to park property.
13. Block party application shall be **SUBMITTED NO LATER THAN TEN (10) BUSINESS DAYS** prior to date requested for the block party. **It is recommended applicants submit thirty (30) days in advance of any requested closure to ensure adequate time for review and to clarify any questions which may result in denial.**
14. Street Closure Fee: **\$25.00** or **\$50.00** - if less than ten (10) business days' notice. Application must be filled out accurately and completely.
15. The applicant shall exclusively assume the risk of all uses authorized by permit including the establishment of barricades, restoration of streets or property used, policing of said property, injuries, medical insurance, and all matters that may arise directly or indirectly with reference to the aforesaid uses and shall hold the City harmless from any claims, causes of action commenced or alleged by reason of any of the activities of the applicant or permit holder as the case may be.
16. Hold Harmless agreement for signature of applicant: *Applicant agrees to defend and hold the City of Newton harmless from any and all claims by third parties and all invitees, patrons, employees, agents, assignees to subcontractors of Applicant arising out of any act or failure to act by Applicant or any invitee, patron, employees, agent, assignee or subcontractor of Applicant.*
17. Violation of terms or condition of permit may terminate the requested event without notice and may cancel future events.
18. The Administrative Services Division will be the lead department with the City Administrator approving or denying the request. Standard times available for applicants to ask questions or request information are Monday through Friday, 7:30 AM to 4:30 PM. The City Administrator may request feedback from the Police Chief, Fire Chief, and Public Works Director regarding the closure of streets. The City Administrator's determination to approve requests is final.
19. The Administrative Services Division will send notification of all closings to the Police, Fire, and Public Works Departments within 24 hours of the determination. Public Works will create a traffic control plan that will be followed.
20. The Administrative Services Division shall maintain a form fillable PDF Block Party Street Closing Permit Application on the City website at: <https://www.newtongov.org/DocumentCenter/View/5803/Block-Party-Street-Closure-Form?bidId=> .

High Priority Streets:

(Streets map on next page.)

Avenues (East/West Roads) – Indicated in RED on map

1st Ave from West City Limit (WCL) to East City Limit (ECL)
(requires State approval for closure also)
N 4th Ave from WCL to W 8th St N
N 4th Ave from W 4th St N to ECL
N 8th Ave from 1st St N to E 19th St N
N 11th Ave from E 8th St N to E 19th St N
N 19th Ave from W 4th St N to E 31st St N
Monroe Dr. from 1st Ave W to W 12th St S
S 2nd Ave from W 5th St S to E 4th St S
S 5th Ave from W 4th St S to E 17th St S
S 7th Ave E from E 19th St S to E 20th St S
S 8th Ave from W 12th St S to E 19th St S
S 12th Ave from WCL to W 12th St S
S 13th Ave from E 5th St S to Iowa Speedway Dr.
S 15th Ave from W 7th St S to W 4th St S
S 17th Ave from W 12th St S to W 7th St S
S 20th Ave from W 15th St S to W 4th St S
S 24th Ave from Hwy 14 to W 15th St S

Avenues (East/West Roads) – Truck Routes – Indicated in BLACK on map

N 2nd Ave W from W 8th St N to W 3rd St N
N 7th Ave W from Union Dr. to W 4th St N
N 9th Ave W from Union Dr. to 1st St N
N 10th Ave E from E 7th St N to E 8th St N
N 11th Ave E from E 19th St N to E 31st St N
N 13th Ave E from Cul-de-sac to E 19th St N
N 15th Ave E from E 12th St N to E 19th St N
S 22nd Ave E from Iowa Speedway Dr through end of street
Rusty Wallace Dr. from County Hwy S74 south to Liberty Ave.

Streets (North/South roads) – Indicated in RED on map

Hwy 14 from North City Limit (NCL) to South City Limit (SCL)
W 15th St S from S 20th Ave W to S 24th Ave W
W 12th St S from Monroe Dr. to S 8th Ave W
W 12th St S from S 8th Ave to S 17th Ave
W 8th St N/Union Dr. from 1st Ave W to NCL
W 6th St S from S 8th Ave W to SCL
W 5th St S from 1st Ave to S 2nd Ave W
W 4th St from N 4th Ave W to SCL
1st St N from N 4th Ave W to N 19th Ave W
E 3rd St from 1st Ave E to S 2nd Ave E
E 4th St from N 8th Ave E to S 8th Ave E
E 5th St from S 8th Ave E to SCL
E 8th St from N 11th Ave E to S 13th Ave E
E 12th St from N 15th Ave E to SCL
E 17th St E from N 4th Ave E to S 8th Ave E
E 19th St from NCL to S 13th Ave E
E 21st St S from S 3rd Ave E to S 7th Ave E
E 23rd St from 1st Ave E to S 3rd Ave E
E 23rd St from N 7th Ave Pl. E to S 8th Ave E
E 31st St N from N 19th Ave E to 1st Ave E
Iowa Speedway Dr. from 1st Ave E to SCL

Streets (North/South Roads) – Truck Routes – Indicated in BLACK on map

W 3rd St N from 1st Ave to N 6th Ave W
W 4th St N from N 4th Ave W to N 9th Ave W
E 7th St N from N 8th Ave E to N 10th Ave E
E 8th St N from N 11th Ave E to N 19th Ave E
E 14th St N from N 11th Ave E through Cul-de-sac

