Community Development Department
1700 N. 4th Ave. W.
Newton, IA 50208-1926
641-792-6622
www.newtongov.org

Rental Housing Inspection Program Administrative Policy – Appendix D:

Rental Housing Appeal Form

Only current tenants of a rental property/unit may file a complaint regarding a rental housing property using this form.

DATE APPEAL FILED:

PROPERTY ADDRESS (+UNIT #): _____

PROPERTY OWNER NAME: _____

OWNER PHONE # + EMAIL: _____

REPRESENTATIVE NAME: _____

REP. PHONE # + EMAIL: _____

- Is the property currently occupied and / or rented?
  - Please circle: **(Y / N)**
- Date last inspected: _____

Violation Being Appealed – Please describe the violation noted by the inspector and your reasons for appealing the inspector's interpretation of the Newton Code of Ordinances. Please attached any additional documents, such as pictures or independent reviews.

I understand that this appeal will be sent to the City of Newton Building and Trades Board for a ruling. I understand that I am expected to comply with this ruling. If I am unsatisfied with this ruling, I can request a hearing and ruling by the City of Newton City Council. These hearings and rulings are not intended to debate changes to the Newton Code of Ordinances, but rather to provide a ruling or interpretation of existing code.

SIGNATURE: _____

Official Use Only

Appeal Received By: _____

Building and Trades Board Appeals Hearing Date: _____

Building and Trade Board Appeals Ruling – Circle one: **(Overturned / Upheld)**